

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B6400304

PRINT DATE: 12/31/15

PAGE: 01

SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

VENDOR ID:

UPPER MARLBORO FORD
5701 CRAIN HIGHWAY

UPPER MARLBORO, MD
(301)627-5600

20772

REFER QUESTIONS TO:

ALLEGRA DAYE
(410)767-4032
ALLEGRA.DAYE1@MARYLAND.GOV

ITB: 001IT820001

EXPR DATE: 01/03/17
POST DATE: 12/31/15

DISCOUNT TERMS: . NET 30 DAY
CONTRACT AMOUNT: .00

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

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STATEWIDE CONTRACT
FOR
SEDANS
MODEL YEAR 2016
=====

TERM OF CONTRACT 01/04/16 UNTIL 01/03/17

VENDOR : UPPER MARLBORO FORD
VENDOR CONTACT: JOHN CAREY
PHONE NUMBER : 410-353-2168
EMAIL : JCAREY@UPPERMARLBOROFORD.COM

CONDITIONS:

1. ONLY THE SPECIFIC MODEL VEHICLES LISTED WILL BE CONSIDERED.
NO SUBSTITUTIONS.
2. THERE IS TO BE NO DEALER IDENTIFICATION ATTACHED TO THE NEW VEHICLES.
EACH VEHICLE IS TO BE SERVICED FOR OPERATION AND DELIVERED WITH A CERTIFICATE OF ORIGIN AND WARRANTY AS ISSUED BY THE MANUFACTURER. AT THE TIME OF DELIVERY FROM THE DEALER, EACH VEHICLE SHALL CONTAIN A MINIMUM OF FIVE (5) GALLONS OF GASOLINE.

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TERMS (cont'd):

3. CERTIFICATION: THE SUCCESSFUL BIDDER OR BIDDERS WILL BE REQUIRED, UPON DELIVERY OF EACH VEHICLE TO SUBMIT A CERTIFICATION SHOWING THAT THE VEHICLE WAS SERVICED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDED NEW MOTOR VEHICLE PREPARATION CHECK SHEET. THIS CERTIFICATION IS TO BE SIGNED BY THE PERSON WHO SERVICED THE VEHICLE, AS WELL AS THE OWNER AND/OR A DESIGNATED MEMBER OF MANAGEMENT.
4. ALL UNITS ARE TO BE FURNISHED COMPLETE WITH STANDARD EQUIPMENT AND ACCESSORIES AS LISTED IN MANUFACTURER'S PRINTED LITERATURE. VEHICLES ARE TO CONFORM TO THE LATEST FEDERAL AND MARYLAND STATE REQUIREMENTS AT TIME OF DELIVERY.
5. QUANTITIES SHOWN ARE ESTIMATES ONLY AND ARE NOT TO BE CONSTRUED AS ANY MINIMUM OR MAXIMUM GUARANTEE. THE CONTRACT IS FOR THE ACTUAL REQUIREMENTS OF THE STATE AND MAY VARY APPRECIABLY FROM THE ESTIMATED QUANTITIES.

PRICES QUOTED SHALL REMAIN IN EFFECT FOR THE ENTIRE MODEL YEAR OF 2016. VENDOR MUST NOTIFY BUYER OF PRODUCTION CUT-OFFS.
6. ALL QUOTATIONS ARE TO BE NET. CASH DISCOUNTS FOR ANY PERIOD WILL NOT BE ALLOWED. PRICES QUOTED ARE TO INCLUDE DELIVERY F.O.B. DESTINATION TO ANY POINT WITHIN THE STATE OF MARYLAND.
7. BASIS OF AWARD: LOWEST RESPONSIVE AND RESPONSIBLE BID BY VEHICLE TYPE INCLUDING OPTIONS (UNLESS OTHERWISE NOTED) FOR THAT TYPE USING THE ESTIMATED ANNUAL USAGE FIGURES.
8. ANY REDUCTION OF PRICES DURING THE PERIOD OF THIS CONTRACT SHALL BE PASSED ON TO THE STATE OF MARYLAND.
9. AS REQUIRED BY ARTICLE 41, SECTION 18-201, ALL BIDDERS ARE TO ACCEPT ORDERS PLACED AGAINST THIS CONTRACT BY ANY STATE OF MARYLAND GOVERNMENTAL AGENCY INCLUDING THE UNIVERSITY OF MARYLAND SYSTEM; ANY COUNTY OR BALTIMORE CITY; ANY MUNICIPAL CORPORATION; ANY PUBLIC OR QUASI-PUBLIC AGENCY THAT RECEIVES STATE MONEY AND IS EXEMPT FROM TAXATION UNDER 501(C)(3) OF THE IRS CODE. COPIES OF THE CONTRACT WILL BE MADE AVAILABLE, UPON REQUEST, TO ALL OF THE ABOVE ENTITIES BY THE SUCCESSFUL VENDOR.
10. WARRAANTY & SERVICE
 - A. WARRANTY AND SERVICE TO BE HONORED AT ANY MANUFACTURER'S DEALERSHIPS REGARDLESS OF WHICH DEALER IS THE SUCCESSFUL BIDDER.

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TERMS (cont'd):

- B. SHOULD THERE BE ANY DIFFERENCE IN FLEET WARRANTY AND RETAIL WARRANTY, IT MUST BE SO INDICATED WITH YOUR BID.
 - C. ALL BIDDERS MUST SUBMIT WRITTEN EVIDENCE WITH BIDS SHOWING A MINIMUM WARRANTY ON POWER TRAIN OF 6 YEARS/60,000 MILES (ZERO DEDUCTIBLE) AND A MINIMUM OF 1 YEAR/12,000 MILES (ZERO DEDUCTIBLE).
 - D. STANDARD AND/OR EXTENDED WARRANTY PAPERS MUST BE GIVEN AT TIME OF DELIVERY.
- 11. COLOR: TO BE ANY SOLID COLOR SHOWN IN MANUFACTURER'S COLOR SELECTOR ON MODEL BID. WHETHER COLOR IS STANDARD OR OPTIONAL, THE COLOR MUST BE PART OF BASE BID.
 - 12. SUCCESSFUL BIDDER WILL BE RESPONSIBLE FOR LICENSE TAG TRANSFERS FROM THE REPLACED VEHICLE TO THE NEW VEHICLE AT THE POINT OF DELIVERY OR TEMPORARY TAGS WHICHEVER IS APPLICABLE.
 - 13. ALL BIDDERS MUST POSSESS A VALID STATE OF MARYLAND MOTOR VEHICLE ADMINISTRATION NEW CARDEALER'S LICENSE. BIDDERS MUST ALSO POSSESS A VALID STATE OF MARYLAND MOTOR VEHICLE ADMINISTRATION SALESMAN'S LICENSE. COPIES OF THE LICENSES MUST BE SUBMITTED WITH THE BID.
 - 14. USAGE REPORTS: SUCCESSFUL VENDOR(S) MUST PROVIDE USAGE FIGURES FOR ALL VEHICLES PURCHASED AGAINST THIS CONTRACT. INFORMATION MUST INCLUDE ALL POLITICAL SUBDIVISIONS AND NON-PROFIT ORGANIZATIONS. STATISTICS MUST BE CATEGORIZED BY ORDERING ENTITY AND TYPE OF VEHICLE. USAGE REPORTS MUST BE PROVIDED ON A QUARTERLY BASIS. VENDORS WHO ARE DETERMINED TO BE IN DEFAULT OF THIS MANDATORY REPORT REQUIREMENT WILL NOT BE ALLOWED TO BID ON ANY FUTURE REQUIREMENT.
 - 15. TIRES: TIRES RECALLED BY ANY MANUFACTURER WILL NOT BE ACCEPTED. IF A MODEL TIRE IS RECALLED BETWEEN CONTRACT AWARD AND VEHICLE DELIVERY, IT WILL BE THE RESPONSIBILITY OF THE DEALER TO REPLACE ANY SUCH TIRES PRIOR TO DELIVERY OF THE VEHICLE.

THE DEPARTMENT OF GENERAL SERVICES' "TERMS AND CONDITIONS FOR COMMODITY CONTRACTS OVER \$25,000" AND ALL SPECIFICATIONS, TERMS AND CONDITIONS OF SOLICITATION # 001IT820001 / MDDGS31022419 INCORPORATED BY REFERENCE.

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0001	07006-100000	EA	15,425.0000	
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AUTOMOBILE, TYPE 1, STANDARD SEDAN

AUTOMOBILE, TYPE 1, STANDARD STATE SEDAN.

PER THE ATTACHED ST OF MD SPECIFICATIONS.

SPECIFY MAKE AND MODEL NUMBER FOR VEHICLE OFFERED IN THE ALTERNATE DESCRIPTION SECTION OF YOUR BID.

ENTER THE FOLLOWING OPTION PRICING INTO THE ALTERNATE DESCRIPTION SECTION OF THE BID RESPONSE. (THESE OPTIONS WILL NOT FACTOR INTO THE EVALUATION OF THE BID FOR AWARD PURPOSES.)

ADDITION FOR BODY SIDE MOLDING: \$_____

ADDITION FOR TWO (2) EXTRA KEYS: \$_____

2016 FORD FOCUS

_____ END OF ITEM LIST _____

***** LAST PAGE *****

AUTHORIZED BY: _____ **DATE:** _____

BUYER AUTHORIZED DESIGNEE